

This is a message from the California Department of Education (CDE), Early Learning and Care Division (ELCD).

Fiscal Year (FY) 2020-21 Initial Payments

Dear Executive Directors of Child Care and Development Programs:

The Child Development and Nutrition Fiscal Services (CDNFS) Office is providing you with information about FY 2020-21 initial payment timelines.

Early learning and care contracts must be signed and returned to the CDE Contracts Office prior to initial apportionments being authorized by CDNFS. The CDNFS Office authorizes payment for all executed contracts on July 1, provided that the budget has been enacted.

Prior to FY 2019-20, contractors who returned their original contracts prior to the final budget enactment typically received initial apportionments in the second or third week of July. As of FY 2019-20 additional time is required by the State Controller's Office (SCO) to set up child development budgets within the statewide accounting system (FI\$Cal), requiring an additional ten days to process initial apportionments. Initial 2020-21 apportionments will, therefore, be authorized mid-July and are expected to be received by contractors in the last week of July.

As a standard practice, the CDE recommends that contractors assess their current financial situation and availability of cash in order to plan for expenditures in the month of July according to the schedule provided above. The CDE will continue to work diligently with the SCO to process payments as quickly as possible.

If you have any questions regarding this correspondence, please contact your assigned CDNFS fiscal analyst. The Fiscal Analyst Directory can be found at:

<https://www.cde.ca.gov/fg/aa/cd/faad.asp>.