

CDE and California Department of Social Services (CDSS) Joint Guidance to State Subsidized Early Learning and Care (ELC) Programs and Child Care and Development (CCD) Programs

Attention: Executive Directors and Program Administrators of State Subsidized Early Learning and Care Programs and Child Care and Development Programs

In accordance with the California Budget Act of Fiscal Year (FY) 2020–21, effective July 1, 2021, all General Child Care and Development Programs (CCTR); California Family Child Care Home Education Networks (CFCC); Programs for Children with Severe Disabilities (CHAN); Migrant Child Care and Development Programs (CMIG); Migrant Child Care Alternative Payment Programs (CMAP); California Alternative Payment Programs (CAPP); CalWORKs Stage 2 (C2AP); CalWORKs Stage 3 (C3AP), Resource and Referral Programs (CRRP), and Local Child Care and Development Planning Councils (CLPC) will transfer to the California Department of Social Services (CDSS), Child Care and Development Division (CCDD).

The CDE, ELCD, will continue to administer the California State Preschool Program (CSPP), the Inclusive Early Education Expansion Program (IEEEP), the Early Head Start Child Care Partnership grant awarded to the CDE by the U.S. Department of Health and Human Services, as well as other early education programs.

Throughout the month of June 2021, the CDE, ELCD, and the CDSS, CCDD will be issuing joint guidance to state subsidized ELC programs regarding this transition. The CDE, ELCD and the CDSS, CCDD understand that this transition has a substantial impact on ELC programs and we are working collaboratively to mitigate administrative burden for contractors, to the extent possible.

For FY 2021–22, contractors for both the CDE and the CDSS will continue to adhere to the following contract requirements:

Funding Terms and Conditions and Program Requirements

- The FY 2021–22 Funding Terms and Conditions (FT&C's) have been posted to the CDE's web page and can be found at <https://www.cde.ca.gov/fg/aa/cd/ftc2021.asp>. Both CDE and CDSS programs will utilize these FT&C's in FY 2021–22.
- The FY 2021–22 program requirements for CSPP contracts can be found on the CDE web page at <https://www.cde.ca.gov/fg/aa/cd/ftc2021.asp>.

- The FY 2021–22 program requirements for CCTR, CFCC, CHAN, CMIG, CAPP, C2AP, C3AP, CRRP, AND CLPC contracts can be found on the CDSS web page at <https://cdss.ca.gov/inforesources/cdss-programs/calworks-child-care/child-care-transition/child-care-and-development-contractor>.

12 Month Eligibility

- The 12-month eligibility regulations will be in effect on July 1, 2021. The finalized regulations are posted on the CDE's Rulemaking web page and can be located at <https://www.cde.ca.gov/re/lr/rr/calworks12monthelig.asp>.
- Management Bulletin 17-14, which provided interim guidance on 12-month eligibility, will be rescinded and no longer in effect as of July 1, 2021.

Licensing Requirements

- Unless exempt from licensure, **all** center-based programs and family childcare homes are required to maintain a facility license issued by the CDSS, Community Care Licensing Division (CCLD).

Contracts

- The CDE and the CDSS have worked together to minimize disruption to the field as a result of ELC programs transferring to the CDSS on July 1, 2021. As such, the CDE will be issuing initial FY 2021–22 contracts on behalf of the CDSS. CDSS childcare contracts will be issued on or about June 1, 2021. Detailed instructions on where to return an FY 2021–22 CDSS contract will also be included in the contract instructions.
- For questions regarding FY 2021–22 CDE contracts, please contact the CDE Contracts Office at CHILDDEVELOPMENTCONTRACTS@cde.ca.gov.
- For questions regarding FY 2021–22 CDSS contracts, please contact the CDSS Contracts Office at CHILDCARECONTRACTS@dss.ca.gov.
- For questions regarding the fiscal terms of either CDE or CDSS contracts between the period of July 1 and September 30, 2021, please contact your assigned Child Development and Nutrition Fiscal Services (CDNFS) fiscal analyst. The fiscal analyst directory can be found at <https://www.cde.ca.gov/fg/aa/cd/faad.asp>. After September 30, 2021, Fiscal

Analyst assignments will be specific to either CDE or CDSS contracts. A revised directory will be provided prior to that date.

Consultant Directory

- The CDE and CDSS are finalizing the contact information for the regional child development consultant assignments and will post this information to the respective websites on or before July 1, 2021. Until this information has been posted, please contact your assigned ELCD, Program Quality Implementation (PQI) Office regional consultant for questions related to your contract. An ELCD, PQI office consultant directory can be located at <https://www.cde.ca.gov/sp/cd/ci/assignments.asp>.
- For your convenience we have attached a copy of the consultant assignments that will be effective beginning July 1, 2021 for both CDE, ELCD and CDSS, CCDD. When the contact information for consultants has been finalized, the consultant directory for the CDE, ELCD will be posted at <https://www.cde.ca.gov/sp/cd/ci/assignments.asp>, and the consultant directory for the CDSS, CCDD will be posted at <https://cdss.ca.gov/inforesources/cdss-programs/calworks-child-care/child-care-transition/child-care-and-development-contractor>.

Upcoming Guidance

- The CDE, ELCD and the CDSS, CCDD are collaborating to develop agreements regarding processes and procedures for contractors who will hold contracts across both departments. Once those agreements have been finalized, the CDE, ELCD and the CDSS, CCDD will issue guidance to the field.

Listserv Communications

To receive the latest information from the CDE, ELCD email distribution list, please register at <https://www.cde.ca.gov/sp/cd/ci/emailindex.asp>.

To receive the latest information from the CDSS Child Care & Development Transition listserv, please register at <https://cdss.ca.gov/inforesources/cdss-programs/calworks-child-care/child-care-transition>.