



**GLENN COUNTY**  
OFFICE OF EDUCATION  
**CHILD AND FAMILY SERVICES**  
**JOB ANNOUNCEMENT**

# **MAINTENANCE/FACILITY TECHNICIAN**

## **Qualifications:**

- High School diploma or equivalent required.
- Two years work experience in construction or general maintenance.
- Must be able to work days, early evenings and occasional Saturdays as needed.
- Ability to lift and/or move up to 25-50 pounds and occasionally up to 100 pounds.
- Valid California driver license and insured reliable transportation.

## **Responsibilities:**

- Provide general maintenance and repair for all classrooms and offices.
- Ensure all furniture, equipment, plumbing, lawn sprinklers systems, electrical, windows, internal and exterior surfaces are maintained in a secure and working condition.
- Able to respond to an emergency situation (facility damage, roof leaks, floods etc.) for the safety of Child and Family Services families, children and staff.
- Responsible for ordering and purchasing needed supplies for the Early Head Start/Head Start classrooms.
- Delivering supplies to all department sites within 5 business days.
- Other duties as assigned.

## **Program:**

Early Head Start/Head Start  
State Programs, Orland)

## **Salary:**

\$22.34 to \$23.55 per hour with  
CaFS benefit package

## **Work Year:**

40 hours per week:  
12 months, 255 paid days

## **Required Documentation:**

- Complete Application and Resume
- High School Diploma or equivalent
- Unofficial Transcript(s) if applicable
- Letters of Recommendations (1 professional and 1 personal)

## **How to Apply:**

- Click on the link below to submit an application

[www.edjoin.org/MainFacilityTech](http://www.edjoin.org/MainFacilityTech)

- Contact Miriam Lopez - HR Manager at 530-325-5074 or [mlopez@glenncoe.org](mailto:mlopez@glenncoe.org)

**DEADLINE:**  
**OPEN UNTIL FILLED**