

# **Resources to Respond to Immigration Enforcement**

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**National Head Start Association Leadership Institute**

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# Know Your Rights Resource Guide

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Everyone has certain rights regardless of immigration status

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Empowering individuals with information about their rights helps in preparing for worst case scenario

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Additionally, everyone can make a plan- hope you never have to use it, but have a plan in case its needed

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Know where to go to look immigration legal assistance



# Know Your Rights

- National Immigration Law Center (NILC) guide available in multiple languages
  - <https://www.nilc.org/resources/everyone-has-certain-basic-rights/>
- Immigrant Legal Resource Center (ILRC) Know Your Rights Cards
  - <https://www.ilrc.org/red-cards-tarjetas-rojas>



# Find Qualified Immigration Legal Service Providers

- [immigrationlawhelp.org](https://immigrationlawhelp.org) - national directory of nonprofit immigration legal service providers by zip code
- [AILALawyer.com](https://AILALawyer.com) - national directory of private immigration attorneys who are members of the American Immigration Lawyers Association (AILA)

# Family Preparedness

- **Practitioners Guide in Assisting Families-** created by the Appleseed Network and available in English and Spanish, this manual includes guidance and checklists on protecting financial and family rights, including bank accounts, property ownership.
  - [Renewed Relevance of Appleseed's Deportation Guidance Manual | Appleseed Foundation](#)
- **CLINIC Emergency Planning Guide**
  - [CLINIC Emergency Planning Guide | Catholic Legal Immigration Network, Inc. \(CLINIC\)](#)

## Emergency Planning Guide

Emergency plan for: \_\_\_\_\_

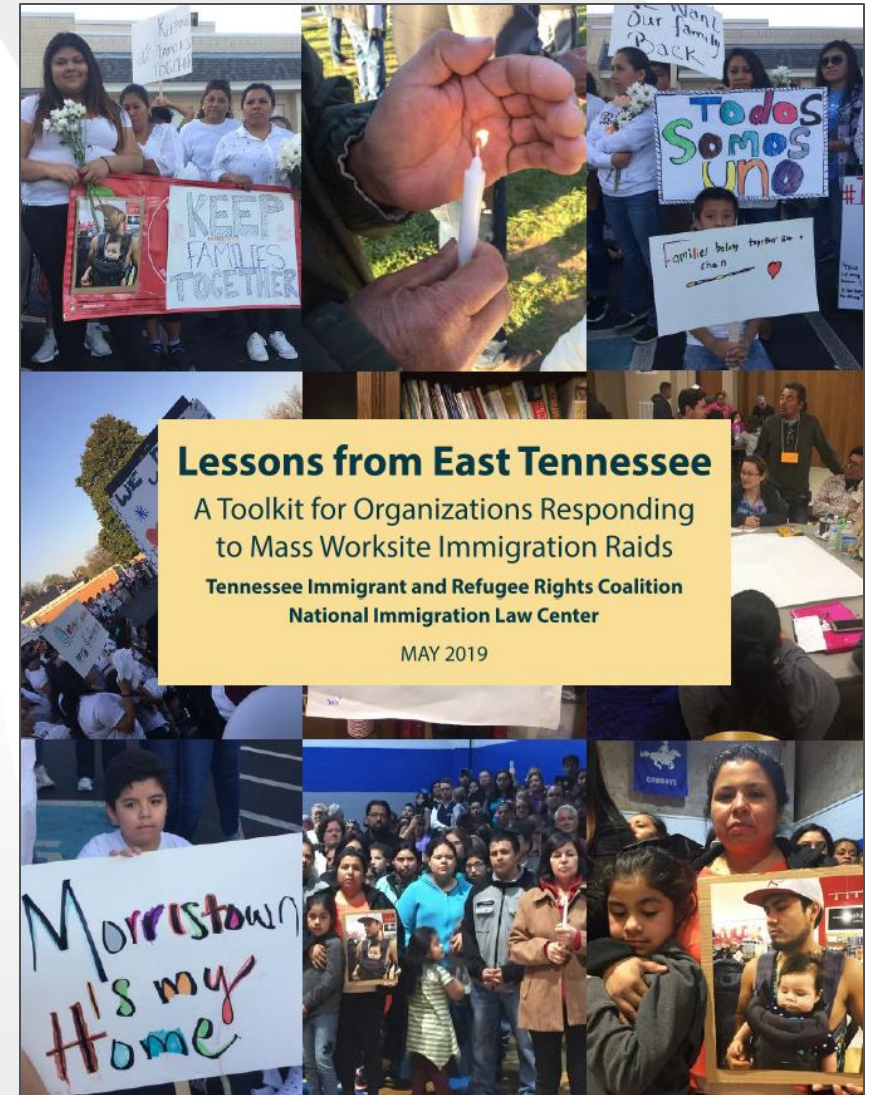
- Find an attorney or accredited representative who will help you in the event of an emergency. Make sure to speak with the attorney or accredited representative. Do not just write down the phone number without making sure the person will be able to help you.
- Get screened by an attorney or accredited representative to determine if you are eligible for another immigration status.
- Register with your local consulate.
- Register and form a relationship with your church, parish or other religious or community center.
- Make a family plan about what to do in the event a family member is arrested, detained or goes missing.
  - Decide who will be called and in what order.
  - In some states, the law requires you to give your name to the police. Find out whether you are required to provide your name in your state. Make a plan about what you will do if you are asked your name. Consider that not giving your name could cause you to be arrested or detained. Not giving your name could make it difficult or impossible for your family to locate you in detention or police custody. Speak to an attorney about what to do in your unique situation.
- Make copies of all immigration and other important papers for all members of the family. Keep them in a safe place. Make sure a trusted friend, family member that does not live with you or member of the community knows where you keep these papers or make a set of copies for them to keep.

### *Important papers:*

- Work authorization
- Copies of identification
- Passports
- Copies of any other immigration papers, including receipt notices for any pending cases and approval notices for family petitions
- Birth certificates (with English translations)
- Marriage certificates (with English translations)
- Social Security cards
- Documents related to criminal arrests or cases
- Name and contact information for attorneys who have represented you in the past
- Other important information such as a list of medications family members take

# Rapid Response Preparation

- Toolkit for Organizations Responding to Mass Worksite Immigration Raids
  - [Lessons from East Tennessee – NILC](#)
- Mexican Consulate Hotline:
  - 1-855-463-6395
- The American Bar Association Immigration Detention Hotline:
  - 202-442-3363





# Guidance to Nonprofits Regarding Immigration Enforcement Actions

- Developed by the New York Lawyers for the Public Interest, but has good information that applies across the country
  - [Guidance to Nonprofits Regarding Immigration Enforcement - New York Lawyers for the Public Interest](#)

**APPENDIX B**

AD 93 (Rev. 1/13) Search and Seizure Warrant

**UNITED STATES DISTRICT COURT**  
for the  
District of New Jersey

In the Matter of the Search of )  
(Briefly describe the property to be searched )  
or identify the person by name and address )  
123 Broad Street, Newark, NJ, Apt. 4 )  
) Case No. 17-1234

**SEARCH AND SEIZURE WARRANT**

To: Any authorized law enforcement officer

An application by a federal law enforcement officer or an attorney for the government requests the search of the following person or property located in the District of New Jersey:

(Identify the person or describe the property to be searched and give its location.)  
123 Broad Street, Newark, NJ, Apt. 4 and all common hall ways and lobby of building

I find that the affidavit(s), or any recorded testimony, establish probable cause to search and seize the person or property described above, and that such search will reveal identity information in violation of the law to be seized:  
John Doe, A-123-456-789, a deportable alien with convictions for crimes involving moral turpitude;  
Goods stolen from XYZ Retail at 123 Commerce Street, Newark, NJ, on April 1, 2017, in a robbery allegedly involving John Doe.

**YOU ARE COMMANDED** to execute this warrant on or before April 24, 2017 (not to exceed 14 days)  
 in the daytime 6:00 a.m. to 10:00 p.m.  at any time in the day or night because good cause has been established.

Unless delayed notice is authorized below, you must give a copy of the warrant and a receipt for the property taken to the person from whom, or from whom the property was taken, or leave the copy and receipt at the place where the property was taken.

The officer executing this warrant, or an officer present during the execution of the warrant, must prepare an inventory as required by law and promptly return this warrant and inventory to \_\_\_\_\_  
(United States Magistrate Judge)

Pursuant to 18 U.S.C. § 3103a(b), I find that immediate notification may have an adverse result listed in 18 U.S.C. § 2705 (except for delay of trial), and authorize the officer executing this warrant to delay notice to the person who, or whose property, will be searched or seized (check the appropriate box)  
 for \_\_\_\_\_ days (not to exceed 30)  until, the facts justifying, the later specific date of \_\_\_\_\_

Date and time issued: 04/19/2017 10:00 am \_\_\_\_\_  
Judge's signature

City and state: Newark, NJ \_\_\_\_\_  
Jane Smith, United States Magistrate Judge  
Printed name and title

This judicial search and seizure warrant is legally sufficient to allow agents into homes and other non-public places.

**APPENDIX C**

DEPARTMENT OF HOMELAND SECURITY  
U.S. Immigration and Customs Enforcement  
**WARRANT OF REMOVAL/DEPORTATION**

File No: \_\_\_\_\_  
Date: \_\_\_\_\_

To any immigration officer of the United States Department of Homeland Security:

(Full name of alien) \_\_\_\_\_  
who entered the United States at \_\_\_\_\_ on \_\_\_\_\_  
(Place of entry) (Date of entry)

is subject to removal/deportation from the United States, based upon a final order by:

an immigration judge in exclusion, deportation, or removal proceedings  
 a designated official  
 the Board of Immigration Appeals  
 a United States District or Magistrate Court Judge

and pursuant to the following provisions of the Immigration and Nationality Act:

I, the undersigned officer of the United States, by virtue of the power and authority vested in the Secretary of Homeland Security under the laws of the United States and by his or her direction, command you to take into custody and remove from the United States the above-named alien, pursuant to law, at the expense of \_\_\_\_\_

This ICE Warrant is NOT legally sufficient to allow immigration agents into homes or the non-public areas of facilities, buildings, organizations, businesses, or other premises.

\_\_\_\_\_  
(Signature of immigration officer)

\_\_\_\_\_  
(Title of immigration officer)

\_\_\_\_\_  
(Date and office location)

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# Gracias

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# Know Your Rights Resource Guide



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STRONGER COMMUNITIES. STRONGER AMERICA.

**Immigrant Integration**

**Know Your Rights Materials**

**Introduction**

This list of resources is designed to help immigrant communities protect their rights, especially in light of potential changes under a new presidential administration. It includes resources on legal assistance, fraud reporting, family preparedness, and responses to immigration enforcement actions. This list is not exhaustive but serves as a starting point. These resources are not intended to constitute legal advice and in many cases, laws may differ from state to state. Therefore, this information is not intended to replace state-specific legal assistance.

If Affiliates need additional resources or wish to contribute to this list, please contact Laura Vazquez at [lvazquez@unidosus.org](mailto:lvazquez@unidosus.org).

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**Know Your Rights**

Everyone has rights, regardless of immigration status. These resources provide valuable information to help immigrants understand and assert their rights during interactions with immigration officials.

- **Know Your Rights Guide** — Created by the National Immigration Law Center (NILC), this guide outlines the rights of immigrants in the U.S., regardless of changes in immigration enforcement policies. It is also available in [Spanish](#) and [other languages](#).
- **Red Cards** — Developed by the Immigrant Legal Resource Center (ILRC), these printable cards, available in multiple languages, help individuals assert their rights if approached by immigration officers.
- **Judicial Warrant vs ICE Administrative Document** — Drafted by Project South, this brief document provides a clear explanation of the difference between a judicial warrant and an ICE administrative warrant. It also includes examples of both types of documents.
- **Additional Resources** — Videos and toolkits with materials in multiple languages curated by the Ready to Stay coalition.

**Finding Qualified Immigration Legal Services Providers**

These resources help individuals find qualified legal assistance by connecting them with trusted, nonprofit immigration service providers or experienced private immigration attorneys.

- **ImmigrationLawHelp** — A searchable directory to help individuals find trusted, nonprofit immigration legal service providers in their area.

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**Immigrant Integration**

**Immigration Raids**

Immigration attorneys who are members of AILA can provide legal assistance to families through potential raids.

This toolkit provides a comprehensive plan to prepare for and respond to immigration enforcement actions during and after immigration raids.

**Legal Services Responding to Mass Worksite Raids**

This guide helps families prepare for sudden immigration enforcement actions. It provides advice on scenarios such as responding to ICE raids, and responding to ICE actions in the workplace. It is also available in Spanish.

**Know Your Rights**

The Mexican government's Centro de Información y Asistencia a Mexicanos (CAIM) provides an infographic outlining the services available to Mexican nationals in the U.S., including obtaining civil documents and providing support in the event of detention. They offer a 24/7 hotline at 520-623-7874.

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**Immigrant Integration**

**Unauthorized Practice of Law**

Unauthorized practice of law (UPL) occurs when someone who is not a licensed attorney provides legal services. This is illegal in all states and can result in fines, imprisonment, and disbarment. It is important to protect oneself from scams, fraud, and unauthorized practice of law. Stay informed, vigilant, and report any suspected UPL to the appropriate authorities.

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